



THE ARTS CENTER OF THE CAPITAL REGION
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Restart NY Regrant Guidelines

Application Deadline: 10/27/21

For Projects Taking Place July 1st 2021 – June 30th 2022

RESTART NY REGRANTS

Restart NY Re grants are offered as part of NYSCA's Recovery Fund Initiative meant to help support New York's return to live performance and in-person events. These grants are designed to support live performance projects, as well as projects that feature a public program or presentation.

The RESTART NY REGRANT FUNDS are administered by The Arts Center of the Capital Region and can fund projects that take place in Albany, Rensselaer and Schenectady counties. These grants are awarded for in-person performances and events occurring between July 1, 2021 and June 30, 2022.

General Eligibility

- Projects must consist of live performance or feature public presentation
- Applicants must be a non-profit organization located in Albany, Rensselaer, or Schenectady counties
- Individual artists or collectives fiscally sponsored by a non-profit located in Albany, Rensselaer, or Schenectady counties
- Projects must take place in the same county as the non-profit or sponsoring non-profit

For more information about the RESTART NY REGRANTS please contact
Joseph@artscenteronline.org.



The Arts Center of the Capital Region Grants are made possible with funding by the New York State Council on the Arts with support of Governor Andrew Cuomo and the New York State Legislature.

Important Dates and Deadlines

Application Deadline | 10/27/21

Notification of Award | 11/23/21

Eligibility Guidelines

- RESTART NY REGRANTS are available to organizations that are designated as a New York State non-profit and have an active board of trustees, have been established for at least one year (at the time of application) and who conduct all activities with non-discriminating practices regarding race, color, national origin, religion, gender or disability, including all programming activities, administration and board representation. Any one (1) of the following documents may serve as proof of non-profit status:
 - Letter of Determination from the IRS indicating tax exempt status under 501(c) (3).
 - Documentation of charter by the NY State Board of Regents under 216 of the NYS Education Law.
 - Documentation of incorporation under Section 402 of the NYS Not-For-Profit Corporation Law.
 - Current NY State Bureau of Charities (Office of the Attorney General) filing receipt
 - Official authorization as an arm of local government (i.e. formal letter on official stationery signed by appropriate county, city, town or village executive)
- Legal address of applicant organization must lie within Albany, Rensselaer or Schenectady County and the proposed project(s) must take place within the same county.
- An individual artist or collective may apply for RESTART NY Re grants Program funds through a fiscal sponsor providing the entity serving as the fiscal sponsor meets the same eligibility requirements listed above.
 - The fiscal sponsor must be based in the county that the proposed activity is taking place; however, the sponsored applicant does not necessarily have to reside in that county.

NOT Eligible to Apply

- New York State agencies and departments (including SUNY schools)
- Public universities and colleges; private and parochial schools
 - Note: private universities may serve as fiscal sponsors
- The Arts Center Staff of Board Members
- Individuals or organizations applying directly to NYSCA within the same fiscal year, regardless of that application's status or outcome
- Individuals or organizations not based in Albany, Rensselaer or Schenectady County, including unincorporated chapters of organizations whose "parent" is incorporated outside this region
- Direct NYSCA applicants can not apply for RESTART NY REGRANT funding, nor can they act as fiscal sponsors or benefit from ticket sales or revenue from a project.

Funding Level | The award amount for RESTART NY REGRANTS are offered in the amount of **\$2,600** per award. This grant does not require a monetary match or additional income.

Evaluation Process | A peer panel of artists, arts administrators and educators, and community leaders' reviews regrant applications. They study the applications, review artistic samples and other documentation. The SCR Coordinator ensures the panel process stays consistent with grant guidelines and procedures. Following this meeting, the Regrant Panel's funding recommendations are submitted to The Arts Center's Board of Directors for review and ratification.

Evaluation Criteria | Applications must clearly exhibit public outreach via live in-person performance or public presentation. This can include and is not limited to dance, music, and theatre. Applicants applying for in-person live performing arts will take priority. If additional funding is available, projects consisting of public art events will be considered.

Required Supplemental Materials

- Proof of non-profit status
- Artistic sample(s)
- Project budget
- Artist agreements + samples
- Letter of support (as needed)

Artistic Merit

- Quality of artistic samples and credentials of the artists involved in the project
- Innovation of arts experiences
- Diversity of arts experiences

Community Benefit

- Service to an under-served area/audience
- Accessibility (financial + physical)
- Cultural diversity in programming
- Consideration and inclusion of community needs + interest
- Cooperation with local artists and organizations
- Non-duplication of comparable existing services/programs

Local Funding Priorities

- Actively engaging and impacting community members in arts experiences (not simply passive observers)
- Support for new and emerging artists and arts organizations of high quality and creative scope
- Artists and organizations that serve rural areas and culturally diverse audiences and areas in our region

Able to Fund:

- Artist Fees
- Projects occurring between July 1st 2021-June30th 2021 *Projects can be retroactively funded pending distribution of funds from ACCR
- Direct Administrative Expenses
- Project-related Travel Expenses
- Marketing/Publicity Costs
- Expendable Project-related Supplies + Materials
- Project-related Rentals of Space + Equipment
- Planning and preparation expenses for proposed project

Unable to Fund:

- Activities that take place in a county other than the applicant's
- Non-arts related activities

- Includes galas, benefits or fundraising events, entertainment (i.e. balloons, clowns, etc.)
- Projects that limit public participation to performances or exhibitions after the work has been executed
- Awards: competitions or contests
 - includes cash prizes, juried shows, fellowships, scholarships, and other awards or regrants by applicants to fund other activities
- Non-ADA compliant venues
- Activities that take place in private or parochial schools or in private homes
- Activities not open to the general public
 - includes camps, clubs, college associations, etc.; in-school activities and programs; lobbying expenses
- Projects that are recreational, therapeutic, or rehabilitative or religious in nature
 - Includes at-risk/social service programs when the purpose is primarily rehabilitation, therapy or worship
- Entertainment costs
 - Includes receptions and food (includes “paint + sip” or equivalent)
- Permanent things
 - Includes permanent equipment, capital improvements (land, buildings, renovations, etc.), anything which extends the life of or improves the value of privately-owned property, acquisition of works of art, creation of textbooks or classroom materials
- Organizational or Personal Finances
 - Includes general operating expenses, operating expenses of privately owned facilities (homes, studios, etc.), start-up or seed funding for the establishment of a new organization, contingency funds (funds reserved for emergencies or unexpected outflows, mainly economic crises), requests which, when added to other income sources, will equal more than the total project
- Programs in which children are used as professional artists (paid a fee), projects which are part of a liturgy, or which intend to proselytize
- Student projects

Post-award Responsibilities and Expectations | This section outlines the responsibilities of grant recipients.

- **The following three items must be completed before receiving grant funds:**
 - Submit a W-9 for the applicant
 - Sign and adhere to the terms of the project contract
- Conduct all funded activities as described in your application
- Prominently and correctly credit the grant funding as follows:

“Made possible with funds from the Statewide Community Regrants Program, a regrant program of the New York State Council on the Arts with the support of Governor Andrew Cuomo and the New York State Legislature and administered by The Arts Center of the Capital Region.”

*Must include The Arts Center’s logo. Both are available online at artscenteronline.org/awardeeinfo/
- Provide ACCR with an advance schedule of all funded events and copies of promotional materials.
- Immediately notify the ACCR in writing regarding any changes to your project including: times, dates, locations, admission fees, artists hired, or activities conducted. **All changes to funded projects are subject to approval by ACCR.**
- Submit a final report within 30 days of the completion of the last funded event of the project
- Provide ACCR with four (4) complimentary tickets for all funded events that require tickets

FAILURE TO ADHERE TO THESE RESPONSIBILITIES COULD IMPACT YOUR ABILITY TO RECEIVE FUTURE FUNDING

Application Assistance and Support

An online RESTART NY REGRANT webinar will be made available at <https://www.artscenteronline.org/grants/>. Additionally, online and in-person information seminars will be made available in fall 2021.

Please direct all questions to your Grants Coordinator 518.273.0552 or Joseph@artscenteronline.org. Thank you.